

Request for Proposals 0804-001: External Service Providers (IT Services)
Section II: Proposal Instructions
(Addendum 1: Change to Intranet/Extranet Requirements)

Date: May 1, 2008

To: All Proposer(s)

Please be advised that Addendum 1 to RFP 0804-001 is issued with the following change to Requirement 10 (Intranet/Extranet) in the Technical Solution section of the RFP. The change is reflected below.

10. Intranet/Extranet Requirements

Current Environment. The Client (CHC component) currently has an Intranet. The Intranet is used to share information with employees. The Intranet also allows employees to access human resources and payroll information such as forms, policies/procedures, and pay check data online.

In this component area, the Client desires to implement a solution equivalent to a full-featured Content Management System. The desired solution will facilitate the sharing of information using various media, both internally and externally, with multiple stakeholder groups in an accessible, secure, and customizable environment. The proposed solution(s) should also be ADA compliant. The Proposer(s)' solution must demonstrate how it will meet/exceed the following requirements:

Req. ID	Intranet/Extranet Requirements
IE-1	<p>The solution provider should provide web-based Intranet solution for all Client staff at least equivalent to services currently provided, including:</p> <ul style="list-style-type: none"> • Secure login and authentication for all staff • Industry/business-based templates for ease of update • Departmental content customization • Document management (organization of documents, spreadsheets, databases, images) • Video communications to internal users • Collaboration tools • Contact, calendar, and announcement tools • Discussion threads
IE-2	<p>The solution provider should provide Extranet solution that facilitates the following activities:</p> <ul style="list-style-type: none"> • Secure login and authentication for all users • Industry/business-based templates for ease of update • Departmental content customization • Document management (organization of documents, spreadsheets, databases, images) • Constituent "relationship" management system (e.g. e-newsletter and various communications to different groups of external stakeholders) • Secure capability to receive financial donations • Video communications to external users • Contact, calendar, and announcement tools